



Robert A. Ficano
County Executive



Juvenile Services Division

MEMORANDUM

TO: Kathleen Fleming-Clark,
Supervisor of Intake
Family Division of the Third Judicial Circuit

FROM: Juvenile Assessment Center

SUBJECT: CAFS Detention Admission/
Preliminary Hearing Request

Date:

The youth identified below has been admitted to a detention facility. Per our agreement I am referring the attached Petition and Ready for Trial form to your attention, so the youth may be placed on the Preliminary Hearing Docket.

Juvenile's Name: _____

Date of Birth: _____

Court Case No.: _____

Detention Facility: _____

Admission Date: _____

Proposed Preliminary Hearing Date: _____

Time: _____

Thank you for your assistance.

Attachment